

16 December 1975

Mr. Thomas Meyer
Assistant Director for Executive Operations and Evaluation
Room 6R 48, Bureau of Executive Manpower
U.S. Civil Service Commission
1900 E Street, N.W.
Washington, D.C. 20415

Dear Mr. Meyer:

This will confirm our telephone conversation today in which I advised that we are substituting Mr. [REDACTED] for Dr. John [REDACTED] at the Federal Executive Institute's Executive Leadership and Management Program, 5 - 23 January 1976. Enclosed is Optional Form 37 on Mr. [REDACTED]

I regret any inconvenience this change may have caused you.

Sincerely,

[REDACTED]
Executive Secretary
Training Selection Board

Enclosure

ES-TSB: [REDACTED] (16 Dec 75)

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